

Scottsdale Little League



League ID: 4030615

The Little League ASAP Mission

To increase awareness of the opportunities to provide a safer environment for children, volunteers and all Little League participants.

Scottsdale Little League Safety Plan

The goal of the Safety Plan is to develop guidelines for increasing the safety in the three key areas of Activities, Equipment, and Facilities. Scottsdale Little League (SLL) commits itself to providing the necessary organizational structure to develop, monitor, and enforce the aspects of this plan.

The SLL Board of Directors has adopted this Safety Code, and it is enforced by the League Presidents, Safety Officer (SO), Vice President, Player Agents and Chief Umpire. All league Officers, participants and volunteers are required to abide by this code.

SLL operates under a charter granted by Little League Baseball. SLL is governed by an annually elected Board of Directors. The Board follows the guidelines of the Little League Handbook, Manual, and Official Regulations and Playing Rules (O.R.P.R.), and Little League Constitution and Bylaws.

A copy of the Little League rules may be found online at [Little League International](http://www.littleleague.org). SLL reserves the right to make decisions that are in the best interest of the League and its players, while complying with the Little League guidelines.

SLL is a 501c(3) corporation filed with the state of Arizona. The organization is governed by a constitution on file with Little League International which can also be found on our website.

A copy of this plan will be made available via the SLL website and a copy will reside in the concession stand and shed.

EMERGENCY & KEY CONTACT INFORMATION

CALL 911 IN AN EMERGENCY

<u>Department</u>	<u>Phone Number</u>
Honor Health Scottsdale Shea 9003 E. Shea Blvd. Scottsdale, AZ 85260	Emergency: 480-323-3810 Main number: 480-323-3000
Honor Health- Thompson Peak 7400 E. Thompson Peak Parkway Scottsdale, AZ 85255	Emergency: 480-324-7810 Main number: 480-324-7000
Scottsdale Fire Department	<u>Emergency: 911</u> Non-Emergency: 480-312-8911
Scottsdale Police Department	<u>Emergency: 911</u> Non-Emergency: 480-312-5000
Poison Control	800-222-1222
City of Scottsdale After Hours	602-228-8339

LEAGUE INFORMATION

Scottsdale Little League

Little League #4030615

EIN 86-0719141

Mailing Address: 10105 E. Via Linda #103-175 Scottsdale, Arizona 85258

Scottsdale Ranch Field Address: 10400 E Via Linda, Scottsdale, AZ 85260

Phone: 480-382-1369

Email: info@scottsdalelittleleague.com

SLL Board Member Contact Information

President:	Matthew Levac	president@scottsdalelittleleague.com
Vice President:	Melissa Schilcher	melissafoster29@gmail.com
Secretary:	Amie Spink	amiespink@gmail.com
Treasurer:	Treavor Boyer	treavor.boyer@gmail.com
Coaching Coordinator:	Josh Miller	joshzmiller34@gmail.com
Player Agent:	Patrick Hartzel	pathartzel@gmail.com
Umpire in Chief:	Evan Hartstein	evanhartstein@gmail.com
Juniors Program:	Brian Goretzki	Bgoretzki@gmail.com
Majors Commissioner:	Jack Schtierman	jschtierman@aol.com
Minors Commissioner:	Jeremy Schilcher	jschilcher06@gmail.com
T-Ball Commissioner:	Ryan Brown	ryan@caltekstaffing.com
All-Star Programs:	Kerry Loree	kerry.loree@gmail.com
	Mike Loree	michael.loree@gmail.com
Safety Manager:	Robert Heyde	rheyde@ymail.com
Director of Events:	Paige Miller-Blum	paigemillerblum1001@gmail.com
Equipment Managers:	Zack Ward	zward85@yahoo.com
	Katie Ward	katiemward2@gmail.com
Scheduler:	Ryan Curran	curranrf@gmail.com
Uniform Coordinator:	Melissa Stack	
Team Parents Liaison:	Stephanie Sedlak	stephaniesedlak@gmail.com
Marketing/PR:	Sara Zuckerman	sarazuc@gmail.com
Fan Store Chair:	Keli Nichols	kelinichols@ymail.com
Team Parent Liaison:	Stephanie Sedlak	stephaniesedlak@gmail.com
Registrar:	Sam Mobley	sam.mobley@outlook.com
Player Development:	Shane Sullivan	shanept@gmail.com

SAFETY CODE

- Responsibility for safety procedures should be that of an adult member of the local league.
- Arrangements should be made in advance of all games and practices for emergency medical services.
- Managers, coaches, and umpires should have some training in first-aid. First-Aid Kit should be available at the field.
- No games or practice should be held when weather or field conditions are not good, particularly when lighting is inadequate.
- Play area should be inspected frequently for holes, damage, glass, and other foreign objects.
- Dugouts and bat racks should be positioned behind screens.
- Only players, managers, coaches, and umpires are permitted on the playing field during play and practice sessions.
- Responsibility for keeping bats and loose equipment off the field of play should be that of a regular player assigned for this purpose.
- Procedure should be established for retrieving foul balls batted out of the playing area.
- During practice sessions and games, all players should be alert and watching the batter on each pitch.
- During warm up drills, players should be spaced so that no one is endangered by errant balls.
- Equipment should be inspected regularly. Make sure it fits properly.
- Pitching machines, if used, must be in good working order (including extension cords, outlets, etc.) and must be operated only by adult managers and coaches.
- Batters must wear protective NOCSAE helmets during practice, as well as during games.
- Catchers must wear catcher's helmet (with face mask and throat guard), chest protector, and shin guards. Male catchers must wear a protective supporter and cup at all times. Catcher's mitts are required for player pitch divisions to reduce hand/arm injuries.
- Except when runner is returning to a base, head first slides are not permitted. This applies only to Little League (Majors), Minor League (player pitch and machine pitch), and Tee Ball.
- During sliding practice, bases should not be strapped down.

- At no time should “horse play” be permitted on the playing field.
- Parents of players who wear glasses should be encouraged to provide “Safety Glasses.”
- Players must not wear watches, rings, pins, jewelry, hard cosmetic, or hard decorative items.
- Catchers must wear catcher’s helmet, face mask, and throat guard in warming up pitchers. Players are also required to utilize catcher’s mitts. This applies between innings and in bullpen practice. Skull caps are not permitted.
- Batting/catcher’s helmets should not be painted unless approved by the manufacturer.
- Regulations prohibit on-deck batters. This means no player should handle a bat, even while in an enclosure, until it is his/her time at bat. This applies to Little League (Majors), Minor League (player pitch and machine pitch), and Tee Ball.
- Players who are ejected, ill, or injured should remain under supervision until released to the parent or guardian.

BACKGROUND CHECKS

Little League International requires local leagues to have all board members, managers, coaches, and other volunteers or hired workers who provide regular service to the league and/or who have repetitive access to or contact with players or teams to fill out the Little League Official Volunteer Application. The application includes an annual background check, including a nationwide criminal search, a search of the National Sex Offender Registry, review of the U.S. Center for SafeSport Centralized Disciplinary Database and Little League International Ineligible List.

SLL utilizes J.D. Palatine (JDP), Little League's official background check provide integrated with our registration platform.

[illegible][illegible]

The most important help you can provide to a victim who is seriously injured is to call for professional medical help. Make the call quickly, preferably from a cell phone near the injured person. If this is not possible, send someone else to make the call from a nearby telephone. Be sure that you or another caller follows these steps.

- 1) **First dial 911.**
- 2) **Give the dispatcher the necessary information.** Answer any questions that he or she might ask. Most dispatchers will ask:
 - a. **The exact location or address of the emergency?** Include the name of the city or town, nearby intersections, landmarks, etc. as well as the field name and location of the facility, if applicable.
 - i. Our field addresses are
 1. **Copper Ridge Elementary School, 10101 E Thompson Peak Parkway, Scottsdale, AZ 85255**
 2. **Scottsdale Ranch Park, 10400 E Via Linda, Scottsdale, AZ 85258**
 3. **Aztec Park, 13636 N. 100th Street, Scottsdale, AZ 85260**
 - ii. Cross-streets are:
 1. Thompson Peak Pkwy & Legacy
 2. Via Linda & Mountain View Rd.
 3. Frank Lloyd Wright & 100th St.
 - b. **The telephone number from which the call is being made?**
 - c. **The caller's name?**
 - d. **What happened** — i.e., baseball-related accident, bicycle accident, fire, falls, etc.?
 - e. **How many people are involved?**
 - f. **The condition of the injured person** — i.e., unconscious, chest pains, or severe bleeding?
 - g. **What help is being given** (first aid, CPR, etc.)?
- 3) **Do not hang up until the dispatcher hangs up.**
- 4) **Continue to care for the victim until professional help arrives.**
- 5) **Appoint someone to go to the street and look for the ambulance** or fire engine and flag them down if necessary. This saves valuable time. Remember, every minute counts.

MANAGER & COACH TRAINING

SLL will provide the following resources for all Managers & Coaches:

- Fundamentals Training: hitting, sliding, fielding, pitching
- First Aid Training
- Tee Ball Coach Manual
- Machine Pitch Manual
- Division Rules

The League expectation is at least one coach or manager from each team will attend the annual meeting, which will be held on February 18th, 2025.

PLAYING FIELDS & EQUIPMENT

SLL provides maintenance of the fields (in tandem with the City of Scottsdale) and prepares them for games. Field conditions can change rapidly therefore, prior to the start of any game it will be the responsibility of the umpires, managers and coaches to inspect the field of play for safety related issues.

No games or practices should be held when weather or field conditions are deemed unsafe for play due to excessive moisture, wind, smoke, or any amount of lightning.

Only players, managers, coaches, and umpires are permitted on the playing field or in the dugout during games and practice sessions.

Equipment should be inspected regularly by the team's manager and coaches to ensure the equipment is in good/safe condition and is of proper fit for the players. Faulty, bad, or worn out equipment is unsafe, and must be removed from use immediately. All team equipment should be stored within the team dugout, or behind screens, and not within the area defined as "in play".

LIGHTNING EVACUATION PROCEDURES

During practices, games, or other SLL official activities, the team manager is ultimately responsible for player safety whether or not the manager is present at the activity. Therefore, team managers must ensure all assistant coaches are adequately trained and fully understand all SLL safety procedures, including the Lightning Evacuation Procedure.

Lightning Evacuation Criteria:

If any of the criteria is present, lightning evacuation procedures must be executed immediately.

1. If the sound of thunder is audible at all, or
2. Lightning is visible and moving in the direction of the field.
3. If a lightning strike is detected within a 10-mile radius.

Lightning Evacuation Action Plan

In the event either criteria are present, the following steps must be executed:

1. Stop play immediately.
2. All players and adults on the field must enter their dugout, umpires should go to the fieldhouse
3. Stay protected until instructed by a League Officer.
4. Play may not resume until a minimum of 15 minutes passed since the last audible sound of thunder occurred.
5. If a second strike occurs within 15 minutes, games will be called.

FIRST-AID KITS

Every Team will be issued First-Aid kit and instant ice packs at the beginning of the season. This First-Aid kit is required to be brought to all team practices and games.

In addition to the team-issued First-Aid kits, SLL maintains the following at the concession stand and shed an extra first aid kits and instant ice packs. Team managers and coaches should inform the Safety Officer if First Aid Supplies are running low or are missing.

INJURY REPORTING PROCEDURES

All managers, coaches, parents, umpires, and volunteers must use the following reporting procedures in response to injuries.

What to Report

An incident that causes any player, manager, coach, umpire or volunteer to receive medical treatment and/or first aid must be reported to the league safety officer within 48 hours of incident.

This includes even passive treatments such as the evaluation and diagnosis of the extent of the injury or periods of rest.

When to Report

All such incidents described above must be reported to the Safety Officer within 48 hours of the incident.

How to Make the Report

Reporting incidents can come in a variety of forms. Most typically, they are telephone conversations, but should be documented through the incident report form (see below) if medical attention was required. At a minimum, the following information must be given:

- Name and phone number of the person involved
- Date, time, and location of the incident
- As detailed a description of the incident as possible
- Preliminary estimation of the extent of any injuries
- Name and phone number of the person reporting the incident.

Safety Officer's Responsibilities

Within 48 hours of receiving the incident report, the Safety Officer will contact the injured party or the party's parents and:

- (1) Verify the information received;
- (2) Obtain any other information deemed necessary
- (3) Check on the status of the injured party
- (4) In the event that the injured party required other medical treatment, (i.e., Emergency Room visit, doctor's visit, etc.) will advise the parent or guardian of Scottsdale Little League's insurance coverage and the provisions for submitting any claims.

Safety Plan

Safety Officer is responsible to provide copy of MMLL Safety Plan to commissioner of each division. Commissioner will distribute it to team managers.

Incident/Injury Tracking Report (see next page)



LITTLE LEAGUE, BASEBALL AND SOFTBALL
ACCIDENT NOTIFICATION FORM
INSTRUCTIONS

Send Completed Form To:
 Little League, International
 539 US Route 15 Hwy, PO Box 3485
 Williamsport PA 17701-0485
Accident Claim Contact Numbers:
 Phone: 570-327-1674

1. This form must be completed by parents (if claimant is under 18 years of age) and a league official and forwarded to Little League Headquarters within 20 days after the accident. A photocopy of this form should be made and kept by the claimant/parent. Initial medical/dental treatment must be rendered within 30 days of the Little League accident.

2. Itemized bills including description of service, date of service, procedure and diagnosis codes for medical services/supplies and/or other documentation related to claim for benefits are to be provided within 90 days after the accident date. In no event shall such proof be furnished later than 12 months from the date the medical expense was incurred.

3. When other insurance is present, parents or claimant must forward copies of the Explanation of Benefits or Notice/Letter of Denial for each charge directly to Little League Headquarters, even if the charges do not exceed the deductible of the primary insurance program.

4. Policy provides benefits for eligible medical expenses incurred within 52 weeks of the accident, subject to Excess Coverage and Exclusion provisions of the plan.

5. Limited deferred medical/dental benefits may be available for necessary treatment incurred after 52 weeks. Refer to insurance brochure provided to the league president, or contact Little League Headquarters within the year of injury.

6. Accident Claim Form must be fully completed - including Social Security Number (SSN) - for processing.

League Name		League I.D.	
Name of Injured Person/Claimant		SSN	PART 1
		Date of Birth (MM/DD/YY)	Age Sex
Name of Parent/Guardian, if Claimant is a Minor		Home Phone (Inc. Area Code)	Bus. Phone (Inc. Area Code)
		()	()
Address of Claimant		Address of Parent/Guardian, if different	

The Little League Master Accident Policy provides benefits in excess of benefits from other insurance programs subject to a \$50 deductible per injury. "Other insurance programs" include family's personal insurance, student insurance through a school or insurance through an employer for employees and family members. Please CHECK the appropriate boxes below. If YES, follow instruction 3 above.

Does the insured Person/Parent/Guardian have any insurance through:

Employer Plan	☐ Yes ☐ No	School Plan	☐ Yes ☐ No
Individual Plan	☐ Yes ☐ No	Dental Plan	☐ Yes ☐ No

Date of Accident Time of Accident Type of Injury

☐ AM ☐ PM

Describe exactly how accident happened, including playing position at the time of accident:

Check all applicable responses in each column:

☐ BASEBALL	☐ CHALLENGER (4-18)	☐ PLAYER	☐ TRYOUTS	☐ SPECIAL EVENT (NOT GAMES)
☐ SOFTBALL	☐ T-BALL (4-7)	☐ MANAGER, COACH	☐ PRACTICE	☐ SPECIAL GAME(S)
☐ CHALLENGER	☐ MINOR (8-12)	☐ VOLUNTEER UMPIRE	☐ SCHEDULED GAME	(Submit a copy of your approval from Little League Incorporated)
☐ TAD (2ND SEASON)	☐ LITTLE LEAGUE (9-12)	☐ PLAYER AGENT	☐ TRAVEL TO	
☐ INTERMEDIATE (50/70) (11-13)	☐ OFFICIAL SCOREKEEPER	☐ TRAVEL FROM		
☐ JUNIOR (12-14)	☐ SAFETY OFFICER	☐ TOURNAMENT		
☐ SENIOR (13-16)	☐ VOLUNTEER WORKER	☐ OTHER (Describe)		

I hereby certify that I have read the answers to all parts of this form and to the best of my knowledge and belief the information contained is complete and correct as herein given.

I understand that it is a crime for any person to intentionally attempt to defraud or knowingly facilitate a fraud against an insurer by submitting an application or filing a claim containing a false or deceptive statement(s). See Remarks section on reverse side of form.

I hereby authorize any physician, hospital or other medically related facility, insurance company or other organization, institution or person that has any records or knowledge of me, and/or the above named claimant, or our health, to disclose, whenever requested to do so by Little League and/or National Union Fire Insurance Company of Pittsburgh, Pa. A photostatic copy of this authorization shall be considered as effective and valid as the original.

Date _____ Claimant/Parent/Guardian Signature (In a two parent household, both parents must sign this form.)

Date _____ Claimant/Parent/Guardian Signature

GENERAL HEALTH

MEDICAL APPROVAL AND RELEASE

The Liability Release & Medical Aid Consent Form is completed by Parents or Legal Guardians of all team players during the League Registration process; electronic copies of these executed documents are retained within the league registration system.

If feeling unwell or symptoms of a fever, cough or other flu and cold symptoms players should not attend practice and/or games.

Infectious Skin Diseases

Strategies for reducing the potential exposure to these infectious agents include:

- Athletes must notify a parent/guardian and coach of any skin lesion prior to any competition or practice. An appropriate health-care professional shall evaluate all skin lesions before returning to practices or competition.
- If an outbreak occurs on a team, especially in a contact sport, all team members should be evaluated to help prevent the potential spread of the infection. All shared equipment shall be properly cleaned/disinfected prior to use.
- Coaches, officials, and appropriate health-care professionals must follow Little League, state, or local guidelines on “time until return to competition.” Participation with a covered lesion may be considered if in accordance with Little League, state, or local guidelines and the lesion is no longer contagious.

Blood-borne Infectious Diseases

Strategies for reducing the potential exposure to these agents include:

- An athlete who is bleeding, has an open wound, has any amount of blood on his/her uniform, or has blood on his/her person, shall be directed to leave the activity (game or practice) until the bleeding is stopped, the wound is covered, the uniform and/or body is appropriately cleaned, and/or the uniform is changed before returning to activity.
- Athletic trainers or other caregivers must wear gloves and use Universal Precautions to prevent blood or body fluid-splash from contaminating themselves or others.
- In the event of a blood or body fluid-splash, immediately wash contaminated skin or mucous membranes with soap and water.
- Clean all contaminated surfaces and equipment with disinfectant before returning to competition. Be sure to use gloves when cleaning.
- Any blood exposure or bites to the skin that break the surface must be reported and immediately evaluated by an appropriate health-care professional.

Other Communicable Diseases including Covid-19

Means of reducing the potential exposure to these agents include:

- Appropriate vaccination of athletes, coaches, officials and staff as recommended by the Centers for Disease Control (CDC).
- During times of outbreaks, follow the guidelines set forth by the CDC as well as state and local Health Departments.
- SLL will adhere to the City of Scottsdale’s and Arizona COVID-19 guidelines located here: <https://www.scottsdaleaz.gov/news/coronavirus-update> and <https://azgovernor.gov/executive-orders>

CONCUSSION TRAINING

To utilize the facilities of SUSD, Team Managers and Coaches are required to provide proof of completed concussion training. Training is provided at no charge during the volunteer registration process.



ALL CONCUSSIONS ARE SERIOUS.

IF YOU THINK YOU HAVE A CONCUSSION:

- ✓ **DON'T HIDE IT.**
- ✓ **REPORT IT.**
- ✓ **TAKE TIME TO RECOVER.**

CONCUSSION SYMPTOMS:

- Headache or "pressure" in head
- Nausea or vomiting
- Balance problems or dizziness
- Double or blurry vision
- Sensitivity to light or noise
- Feeling sluggish, hazy, foggy, or groggy
- Concentration or memory problems
- Confusion
- Just not "feeling right" or "feeling down"

► **"IT'S BETTER TO MISS ONE GAME
THAN THE WHOLE SEASON."**

JOIN THE CONVERSATION AT www.facebook.com/CDCHeadsUp

TO LEARN MORE GO TO >> WWW.CDC.GOV/CONCUSSION

Content Source: CDC's Heads Up Program. Created through a grant to the CDC Foundation from the National Operating Committee on Standards for Athletic Equipment (NOCSAE).

CONCESSION STAND

SLL operates a concession stand that offers only pre-packaged foods that do not time/temperature control for safety of foods. The operation is exempt from holding a permit with Maricopa County Health Department, however, holds a current license with the City of Scottsdale.

BOARD MEMBER ON DUTY

A member of the SLL Board of Directors will be on duty each day/evening of games. The Board Member on Duty will be responsible to handle player, parent, manager, coach issues related to league activities and to support the umpire.

CODE OF CONDUCT & GRIEVANCE PROCEDURE

The SLL Code of Conduct and Grievance Procedure are listed on the website.

USA SPORT ABUSE AWARENESS

The USA Sport Abuse Awareness training is highly recommended to all coaches. The links below will be made available to all coaches:

www.LittleLeague.org/ChildAbuse

<https://www.littleleague.org/player-safety/child-protection-program/safesport-resources-parents/>

<https://www.usabdevelops.com/ItemDetail?iProductCode=OCAA&Category=ONLINE&WebsiteKey=f50aacb2-a59e-4e43-8f67-29f48a308a9e>

LIGHT AUDIT

A major lighting renovation project was completed by the City of Scottsdale in March/April, 2015. This included installation of new lights and poles. A light audit was performed in February 2022 at Copper Ridge School and Aztec Park. Lighting audit was performed in February of 2024 at Scottsdale Ranch Park. The 2025 audit is scheduled for March 2025 and is pending results. Results are forwarded to the City of Scottsdale who is responsible for maintenance.